

TEN TIPS FOR GREAT SERVICE TO CUSTOMERS WITH DISABILITIES

- 1. Look directly at the customer with a disability. Talk directly to her, even if there is a companion with her.
- 2. Ask the customer if he wants help, then let him guide you if he does.
- 3. Talk in a normal voice don't shout or talk down.
- 4. Slow down and be patient. Your customer with a disability may need more time to answer you or to think about choices.
- 5. If you don't understand the customer's response, ask him to repeat his words or ask him to write it down.
- 6. Use hand gestures, pointing and body language to help communicate when needed. They really help!
- 7. If your customer uses a service animal, don't pet or try to play with it. If your customer uses a wheelchair, cane or other physical support, ask permission before touching or moving the supports.
- 8. If you need extra time to serve a customer with a disability, acknowledge her presence and let her know. This is helpful when you are busy.





